



3338 Coolidge
 Berkley, Michigan 48072
 (248) 658-3320
 FAX (248) 658-3321
www.berkleymich.org

BUILDING PERMIT APPLICATION

Application for a permit to:

Commercial____ Residential____ Demo____ New Construction____ Addition____ Alteration____ SPRINKLED Y / N

Describe Proposed Project: _____

Work being done at:

Address:_____ Day Telephone:_____

Name of Property Owner:_____ Size of New Structure:_____

Zoning:_____ Subdivision:_____ Lot No.:_____ Lot Size:_____

Contractor/Applicant:

Company Name:_____

License Holder:_____

Address:_____ City:_____ State/Zip:_____

Telephone:_____ EMAIL Address:_____

Estimated Cost of Construction: By Applicant: \$ _____

Plan review fees must be paid before review can begin. Final review fees may be higher based on confirmation of the construction cost. Cancelled plan reviews will not be refunded.

Requirements:

A copy of your insurance must be on file for all contractors doing work in our city.

Residential: Two (2) sets of plans, minimum size 8 1/2 x 11 inch paper.

Commercial: Two (2) sets of plans, sealed by a Licensed Architect or Engineer in accordance with 1980, PA299.

PDF of plans are required to be submitted to: building@berkleymich.net

I agree to repair any damage done to public or private property.

“This permit is granted on the express condition that the said construction shall, in all respects, conform to the ordinances of this jurisdiction including the zoning ordinance, regulating the construction and use of buildings, and may be revoked at any time upon violation of any provisions of said ordinances.”

Signature

Print Name

Refund Policy: Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00. Permit fees will not be refunded after inspections have been completed.

Department use only: USE GROUP _____ CONST. TYPE _____ Value by Department: \$ _____

Approved _____	Not Approved _____	Date _____
Permit Number: _____		Fee: _____
Stipulations: _____		Inspections: _____
		Bond: _____
		Registration: _____
		Plan Review: _____
Received by _____	Date _____	Total: _____

CONTRACTOR PERMITS

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

License Number: _____ Expiration Date: _____

Drivers License Number: _____ DOB: _____

Federal Employer ID Number
or Reason for Exemption: _____

Workers Comp Insurance Carrier
or Reason for Exemption: _____

MESC Employer Number
or Reason for Exemption: _____

“Section 23a of the state construction codes act of 1972, Act. No. 230 of Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who perform work on residential building or a residential structure. Violations of section 23a are subjected to civil fines.”

A copy of your certificate of insurance must be on file with the building division before any permits will be issued.

Signature of Contractor

Date signed

HOMEOWNER PERMITS

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Drivers License Number: _____ DOB: _____

Telephone Number: _____ Email: _____

Section 23a of the state construction codes act of 1972, Act. No. 230 of Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who perform work on residential building or a residential structure. Violations of section 23a are subjected to civil fines.”

Homeowner guarantees that work is being done by homeowner or immediate family and will not be contracted out; also this will not be a rented property.

Signature of Homeowner

Date signed



Building & Planning
3338 Coolidge Hwy
Berkley, MI 48072
248-658-3320
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN ROOF SPECIFICATIONS

1. Strip shingles from house and haul away
2. Replace any damaged wood
3. Call for open roof inspection
4. Install ice and water shield on eaves edge
5. Install #15 felt on entire roof
6. Install metal drip edge on eave and rake edges
7. Flash & counterflash chimney
8. No staples to be used.
9. Provide adequate ventilation (roof vents per 2000 (Michigan Residential Code Section 806) See below.

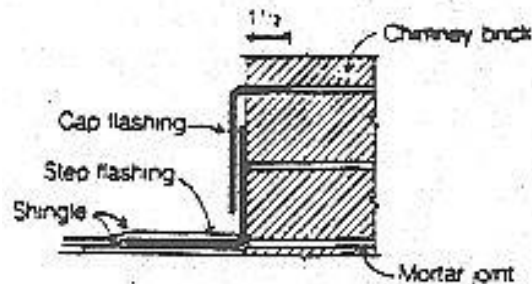


Figure 45: Application of cap flashing

Cap flashings must now be placed over all base flashings for positive exclusion of water from the joint. Begin by setting the metal cap flashing into the brickwork as shown in Figure 45. This done by raking out a mortar joint to a depth of 1 ½ inches and inserting the bent edge of the flashing into the cleared joint. Once in place and being under a slight amount of spring tension, the flashing cannot be dislodged easily. Refill the joint with Portland cement mortar. Finally, bend the flashing down to cover the base flashing and to lie snugly against the masonry.

SECTION R806
ROOF VENTILATION

R806.1 Ventilation required. Enclosed attics and enclosed rafter spaces formed where ceilings are applied directly to the underside of roof rafters shall have cross ventilation for each separate space by ventilating openings protected against the entrance of rain or snow. Ventilating openings shall be provided with corrosion-resistant wire mesh, with 1/8-inch (3.2 mm) minimum to ¼ inch (6.35 mm) maximum openings.

R806.2 Minimum area. The total net free ventilating area shall not be less than 1 to 150 of the area of the space ventilate except that the total area is permitted to be reduced to 1 to 300, provided at least 50 percent and not more than 80 percent of the required ventilating area is provided by ventilators located in the upper portion of the space to be ventilated at least 3 feet (914 mm) above eave or cornice vents with the balance of the required ventilation provided by eave or cornice vents. As an alternative, the net free cross-ventilation area may be reduced to 1 to 300 when a vapor barrier having a transmission rate not exceeding 1 perm (57.4 mg/s · m² · Pa) is installed on the warm side of the ceiling.

R806.3 Vent clearance. Where eave or cornice vents are installed, insulation shall not block the free flow of air. A minimum of a 1-inch (25.44 mm) space shall be provided between the insulation and the roof sheathing at the location of the vent.